

PRESENT:

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| Mark Askew (MA) | Head |
| Stuart Wood (SW) | Chair |
| Xavier Castelino (XC) | |
| Lindsay Davies (LD) | |
| Miriam Ferrer (MF) | |
| Simon Wall (SWa) | |

APOLOGIES:

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| Paula Bishop (PB) |
| Henry James (HJ) |
| Liz Harrison (LH) |
| Chris Lindley (CL) |

IN ATTENDANCE:

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| Charlotte James (CJ) | |
| Stuart Hales (SH) | Clerk |

| Item | Action | Resp. |
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| 5. | Actions from LGB on 19.06.23 to be reviewed at LGB on 18.09.23 | All |

| No | Description | Resp. |
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| 1. | Welcome from the Chair | |
| | SW welcomed all to the meeting | |
| 2. | Apologies and Quorum | |
| | Apologies were received from PB, HJ, LH and CL that were accepted by governors. The meeting was quorate. | |
| 3. | Declarations of interest | |
| | There were no declarations of interest for any item on the agenda. | |
| 4. | Agree minutes of previous meeting – 19th June 2023 | |
| | The minutes had been circulated in advance of the meeting and the paper version of the minutes would be signed by the Chair. | |
| 5. | Matters arising and actions from previous minutes | |
| | The actions would be reviewed at the LGB on 18 September 2023. Action: Actions from LGB on 19.06.23 to be reviewed at LGB on 18.09.23 | All |
| 6. | Chairs Report | |
| | SW advised he would prepare a chairs newsletter before the end of term. | |
| 7. | AIP Monitoring | |
| | SW asked governors to present a summary of their priority from the AIP: - Priority 1: Quality of Education – A separate document was distributed prior to the meeting, as well as Governor Visit Report (English and Maths Leads) - 04.07.23, and SWa proceeded to go through both. A governor queried if data had been affected by the pandemic and lockdowns? SWa advised it had been as well as their being an increase in SEND and SEMH needs – MA noted the use of White Rose Maths in the school. A governor queried if the school would continue to use Read Write Inc? MA advised due to the change to the leadership structure, the SLT had agreed it would not be feasible to introduce a new scheme at this point. | |

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| Signed By: | Date: |
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| | <p>CJ advised she had met with Mr Fish last week to plan joint staff meetings for 2023-24 and the AIP for next year would link to the trust's blueprints.</p> <p>Priority 2: Mental Health – As CL had sent apologies, governors briefly discussed whether a separate document titled 'Mental Health Action Plan with Comments from National College June 2023' within the Priority 2 folder on SharePoint included his monitoring over the year? MA advised Mrs Bailham would lead on mental health next year and Miss Clough had prepared a two-year plan of work and CJ added elements of it would be included within the behaviour priority of the AIP.</p> <p>A governor noted there continued to be a lack of support for schools from external agencies and at a recent SEND academy forum it had been suggested whether the trust could employ a suitable person as an alternative to the local authorities provision? MA advised there was a central government drive for schools to have a greater influence on children's mental health and the additional responsibility this would place on teachers. CJ added the trust had employed a specialist teacher whose contract had increased over the year in response to need but noted it had to be cost effective.</p> <p>Priority 3: STEPs – As she had sent apologies it was not possible for PB to update governors on priority 3.</p> <p>Priority 4: Leadership and Management – A separate document was distributed prior to the meeting which XC proceeded to go through. advising the school had used this year to reflect over its current position in this area, identify weaknesses and develop more detailed plans for future years. There has been a positive direction of travel, but tangible evidence of improvement would only be seen in future years, after the school had had time to implement changes. Therefore, XC advised that this area should remain on the AIP for the next year, and that the triaging and filing of MyConcern cases should be a key priority.'</p> <p>SW advised the school would develop the 2023-24 AIP based around the four trust blueprints – executive summaries would replace the use of heads reports. He then suggested governors could be paired up to each of the four priorities in the AIP next year and reminded governors LH would step in as Chair as he would take a sabbatical in Autumn 1.</p> <p>MA suggested the LGB might like to consider three governors being linked to the curriculum priority.</p> <p>Governor Recruitment – SW advised due to work pressures HJ would likely be stepping down from the LGB and they planned to meet to discuss this further. There would be a staff governor election in Autumn 1.</p> <p>SW advised he had met with two parents who had expressed an interested in joining the LGB and asked if the chair's newsletter could also be distributed to parents of next years' reception children.</p> | |
| 8. | Heads Update inc. AIP 2023-24 | |
| | <p>Three separate documents were distributed prior to the meeting: -</p> <ul style="list-style-type: none"> • GLD Data 2023 • Summer Maths Data • NGA Skills Dashboard (Summary) Single Schools (09.05.23) <p>There would continue to be a development of the SEND provision with Marleigh and MA asked governors to continue to support the school as CJ becomes acting headteacher.</p> | |

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| | <p>MA advised he had asked office staff to include non-parent governors with school communications and governors would be welcome to attend a Yr6 production of 'Robin Hood and the Sherwood Hoodies' at 6.30pm on Tuesday 11 July.</p> <p>The parents' forum in the summer term had been cancelled due to Sports Day having to move due to the inclement weather.</p> <p>MF advised she had attended a safeguarding governance forum the previous week and noted the changes to KCSiE.</p> <p>Governors thanked MA for his hard work as headteacher at the school and wished him well in his secondment to Bottisham Primary School.</p> | |
| 9. | Date of next meetings | |
| | <p>The meeting dates for 2023-24 were confirmed: -</p> <p>LGB1 – 18 September 2023 LGB2 – 09 October LGB3 – 13 Nov (joint meeting with MPA inc safeguarding training) LGB4 – 04 Dec</p> <p>LGB5 – 15 Jan 2024 LGB6 – 26 Feb LGB7 – 18 Mar</p> <p>LGB8 – 22 April LGB9 – 10 June LGB10 – 8 July ((joint meeting with MPA)</p> | |
| | Meeting closed at 7.10pm | |

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| Signed By: | Date: |
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